

SIFT TRAINING

Overview of SIFT/EFT

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**LAC
DMH**
LOS ANGELES COUNTY
DEPARTMENT OF
MENTAL HEALTH

WHAT IS SIFT?

- **SIFT or EFT is software that delivers DMH claim information securely to our Contract Providers**
- **SIFT (Secure Internet File Transfer) was replaced by EFT (Enhanced File Transfer) a few years ago**
- **SIFT contains LE (Legal Entity) Extracts. These are database tables housed in Microsoft Access files**
- **The database tables found in these files can be queried to create a result set that “looks” like a report.**



IS REPORTS VS. SIFT

Pros to IS Reports

- Reporting standard for many years
- Refreshed daily

Cons to IS Reports

- Prone to failure
- Not flexible
- May not reflect changes



Report Parameter Form	
BillingProviderId	Please enter the id of the Billing Provider 1904 ANTELOPE VALLEY MHS
ServiceDate	Please select the date range of the services Start of range: 4-12-2012
	<input checked="" type="checkbox"/> Include Value <input type="checkbox"/> No Lower Bound
	End of range: 4-12-2012
	<input checked="" type="checkbox"/> Include Value <input type="checkbox"/> No Upper Bound
ClaimStatus	Please select the claim status you would like to review Approved
	Approved
	Remove
	View only claims that are visible on Admin? True
IncludeMediCal	Show Medi-Cal claims True
IncludeMedicare	Show Medicare claims True
IncludeInsurance	Show Private Insurance Claims True
IncludeDMHOnly	Includes claims that are billing to DMH only True
ShowAdditionalIdentifiers	Show additional client identifiers True
SubmitDateRange	Start of range: 4-12-2012
	<input checked="" type="checkbox"/> Include Value <input type="checkbox"/> No Lower Bound
	End of range: 4-12-2012
	<input checked="" type="checkbox"/> Include Value <input type="checkbox"/> No Upper Bound
FilterVoidClaims	Filter out Claims that have been Voided? True
FilterResubmittedClaims	Filter out Claims that have been resubmitted? True

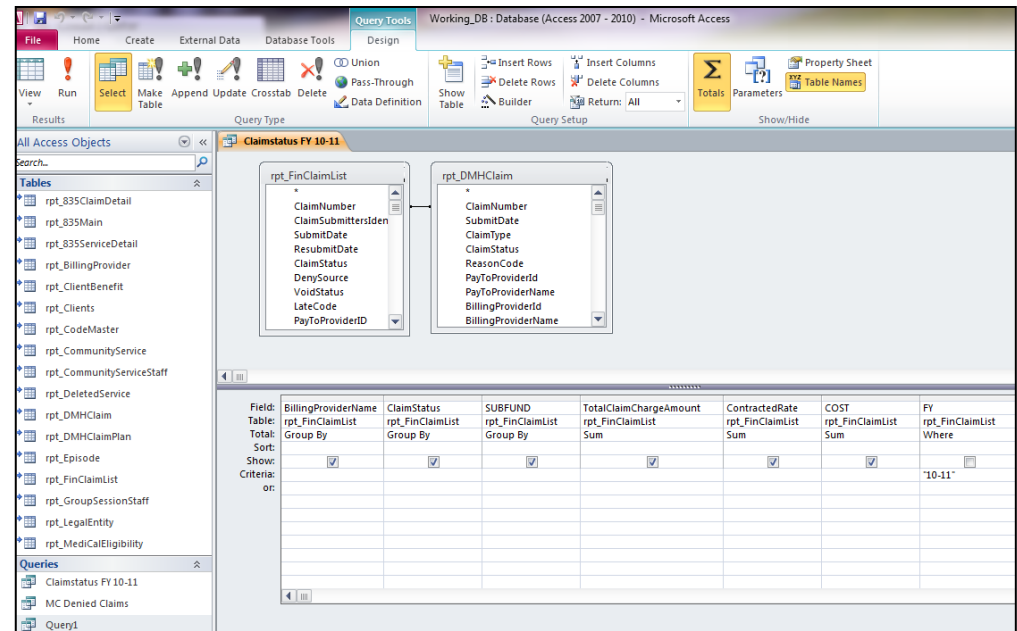
IS REPORTS VS. SIFT

Pros to SIFT

- New reporting standard
- Very flexible
- Full Disclosure

Cons to SIFT

- Updated weekly
- Learning curve
- Information overload?

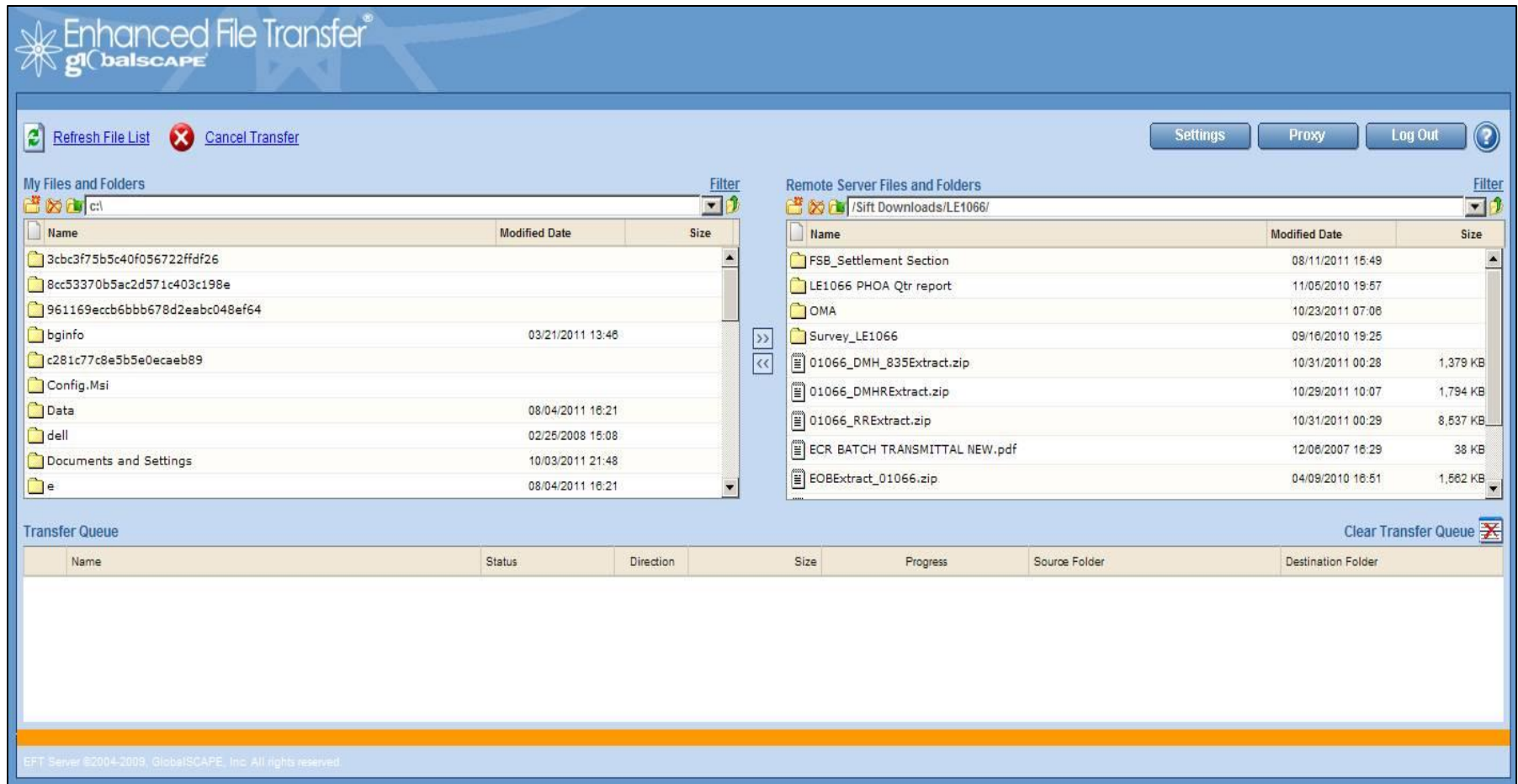


Field:	Table:	Total:	Group By:	Sort:	Show:	Criteria:	on:
BillingProviderName	rpt_FinClaimList				<input checked="" type="checkbox"/>		
ClaimStatus	rpt_FinClaimList		Group By		<input checked="" type="checkbox"/>		
SUBFUND	rpt_FinClaimList		Group By		<input checked="" type="checkbox"/>		
TotalClaimChargeAmount	rpt_FinClaimList	Sum			<input checked="" type="checkbox"/>		
ContractedRate	rpt_FinClaimList	Sum			<input checked="" type="checkbox"/>		
COST	rpt_FinClaimList	Sum			<input checked="" type="checkbox"/>		
FY	rpt_FinClaimList	Where					"10-11"



EFT PAGE

- *****_DMH_835Extract.zip
- *****_DMHREExtract.zip
- *****_RREExtract.zip



Enhanced File Transfer[®]
gl(balsCAPE

Refresh File List Cancel Transfer

Settings Proxy Log Out ?

My Files and Folders Filter

Name	Modified Date	Size
3cbc3f75b5c40f056722ffdf26		
8cc53370b5ac2d571c403c198e		
961169eccb6bbb678d2eabc048ef64		
bginfo	03/21/2011 13:46	
c281c77c8e5b5e0ecaeb89		
Config.Msi		
Data	08/04/2011 16:21	
dell	02/25/2008 16:08	
Documents and Settings	10/03/2011 21:48	
e	08/04/2011 16:21	

Remote Server Files and Folders Filter

/Sift Downloads/LE1066/



Name	Modified Date	Size
FSB_Settlement Section	08/11/2011 16:49	
LE1066 PHOA Qtr report	11/05/2010 19:57	
OMA	10/23/2011 07:08	
Survey_LE1066	09/16/2010 19:25	
01066_DMH_835Extract.zip	10/31/2011 00:28	1,379 KB
01066_DMHREExtract.zip	10/29/2011 10:07	1,794 KB
01066_RREExtract.zip	10/31/2011 00:29	8,537 KB
ECR BATCH TRANSMITTAL NEW.pdf	12/06/2007 16:29	38 KB
EOBExtract_01066.zip	04/09/2010 16:51	1,562 KB




Transfer Queue Clear Transfer Queue


Name	Status	Direction	Size	Progress	Source Folder	Destination Folder
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EFT Server ©2004-2009, GlobalSCAPE, Inc. All rights reserved.

OPEN THE MS ACCESS FILE



Name	Date modified	Type	Size
 00214_DMH_835Extract	11/7/2011 11:13 AM	File folder	
 00214_DMHRExtract	11/4/2011 4:01 PM	File folder	
 00214_RRExtract	10/18/2011 3:30 PM	File folder	

Name	Date modified	Type	Size
 00214_DMHRExtract01.mdb	11/4/2011 4:01 PM	Microsoft Access Database	428,912 KB

- Decompress the .ZIP file by extracting the file and entering in the password when prompted. The password can be found in the ReadMe.txt file stored on the SIFT folder
- Double click on the .MDB file to open MS Access

QUERY DESIGN SCREEN

Working_DB : Database (Access 2007 - 2010) - Microsoft Access

Query Tools | Design

File | Home | Create | External Data | Database Tools | Design

View | Run | Select | Make Table | Append | Update | Crosstab | Delete | Union | Pass-Through | Data Definition | Show Table | Insert Rows | Delete Rows | Insert Columns | Delete Columns | Return: All | Totals | Parameters | Property Sheet | Table Names

Results | Query Type | Query Setup | Show/Hide

All Access Objects | Claimstatus FY 10-11

Search...

Tables

- rpt_835ClaimDetail
- rpt_835Main
- rpt_835ServiceDetail
- rpt_BillingProvider
- rpt_ClientBenefit
- rpt_Clients
- rpt_CodeMaster
- rpt_CommunityService
- rpt_CommunityServiceStaff
- rpt_DeletedService
- rpt_DMHClaIm
- rpt_DMHClaImPlan
- rpt_Episode
- rpt_FinClaimList
- rpt_GroupSessionStaff
- rpt_LegalEntity
- rpt_MediCalEligibility

Queries

- Claimstatus FY 10-11
- MC Denied Claims
- Query1

Design View

rpt_FinClaimList

- ClaimNumber
- ClaimSubmittersIden
- SubmitDate
- ResubmitDate
- ClaimStatus
- DenySource
- VoidStatus
- LateCode
- PayToProviderID

rpt_DMHClaIm

- ClaimNumber
- SubmitDate
- ClaimType
- ClaimStatus
- ReasonCode
- PayToProviderId
- PayToProviderName
- BillingProviderId
- BillingProviderName

Field List

Field:	BillingProviderName	ClaimStatus	SUBFUND	TotalClaimChargeAmount	ContractedRate	COST	FY
Table:	rpt_FinClaimList	rpt_FinClaimList	rpt_FinClaimList	rpt_FinClaimList	rpt_FinClaimList	rpt_FinClaimList	rpt_FinClaimList
Total:	Group By	Group By	Group By	Sum	Sum	Sum	Where
Sort:							
Show:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Criteria:							"10-11"
or:							

COMMON QUERIES

- **What are the statuses of our claims?**
- **How can we identify our Medi-Cal denied claims?**
 - What was the denial reason?
- **How can we reconcile to the Payment Report?**



CLAIM STATUS SUMMARY

Claimstatus FY 10-11						
BillingProviderName	ClaimStatus	SUBFUND	SumOfTotal	SumOfContr	SumOfCOST	
753	APPROVED	EPSDT	69569.08	69569.08	\$69,569.08	
753	DENIED	MC-Denied	129.21	129.21	\$129.21	
753	DENIED	Void/Resub	260.61	260.61	\$260.61	
753	FORWARDED	EPSDT	262.8	262.8	\$262.80	
753	VOID	Void/Resub	575.97	575.97	\$575.97	
772	APPROVED	EPSDT	842322.18	842322.18	\$842,322.18	
772	APPROVED	Healthy Families	234.91	234.91	\$234.91	
772	APPROVED	Non-MC	109803.26	109803.26	\$109,803.26	
772	APPROVED	Void/Resub	2025.75	2025.75	\$2,025.75	
772	DENIED	MC-Denied	36880.01	36880.01	\$36,880.01	
772	DENIED	Void/Resub	10052.73	10052.73	\$10,052.73	
772	FORWARDED	EPSDT	431026.21	431026.21	\$431,026.21	
772	FORWARDED	Other Medi-Cal	8491.79	8491.79	\$8,491.79	
772	PENDING	EPSDT	170339.19	170339.19	\$170,339.19	
772	PENDING	Other Medi-Cal	8301.86	8301.86	\$8,301.86	
772	VOID	Void/Resub	12743.57	12743.57	\$12,743.57	

Billing Provider
Name Blocked for
Demo

MEDI-CAL DENIED CLAIMS

Working_DB : Database (Access 2007 - 2010) - Microsoft Access

ClaimNumber	ClientID	NameLast	NameFirst	ServiceDate	SubmitDate	Cost
39073	23001	CH	OV	7/9/2009	8/6/2009 9:06:53 AM	\$91.98
39083	23001	CH	OV	7/9/2009	8/6/2009 9:07:17 AM	\$164.25
39091	23001	CH	OV	7/16/2009	7/27/2009 12:37:35 PM	\$177.39
39021	23001	SH	OR KA	7/24/2009	7/31/2009 12:39:32 PM	\$164.25
39036	23001	SH	OR KA	7/24/2009	7/31/2009 12:40:05 PM	\$70.08
40053	23031	MI	JO	7/27/2009	10/2/2009 1:28:39 PM	\$85.41
40085	23031	MI	JO	7/27/2009	10/2/2009 1:30:32 PM	\$155.49
39072	23001	CH	OV	7/30/2009	8/5/2009 11:03:36 AM	\$192.72
40086	23001	SH	OR KA	8/13/2009	8/26/2009 11:58:52 AM	\$140.16
40044	23001	CH	OV	8/13/2009	8/24/2009 8:44:11 AM	\$177.39
40067	23001	CH	OV	8/13/2009	8/24/2009 8:45:04 AM	\$50.37
40010	23001	SH	OR KA	8/13/2009	8/26/2009 11:59:49 AM	\$133.59
40070	23001	CH	OV	8/13/2009	8/24/2009 8:45:37 AM	\$76.65
41063	23066	HIL	TE E	8/17/2009	10/12/2009 2:54:10 PM	\$85.41
40045	23001	CH	OV	8/20/2009	9/1/2009 11:19:42 AM	\$168.63
40066	23001	CH	OV	8/20/2009	9/1/2009 11:20:14 AM	\$56.94
40026	23001	SH	OR KA	8/27/2009	9/4/2009 12:03:05 PM	\$197.10
40066	23001	CH	OV	9/4/2009	9/14/2009 10:42:13 AM	\$105.12
40001	23001	CH	OV	9/4/2009	9/14/2009 10:43:05 AM	\$179.58
41064	23001	CH	OV	9/9/2009	10/27/2009 11:28:18 AM	\$137.97
41043	23001	CH	OV	9/9/2009	10/28/2009 12:41:38 PM	\$269.37
40088	23001	CH	OV	9/17/2009	9/24/2009 11:18:09 AM	\$275.94
40044	23001	CH	OV	9/17/2009	9/24/2009 11:18:51 AM	\$81.03
40004	23001	CH	OV	9/30/2009	10/7/2009 11:15:59 AM	\$293.46
41099	23001	CH	OV	10/8/2009	10/15/2009 11:12:34 AM	\$275.94
41099	23001	CH	OV	10/15/2009	10/22/2009 3:33:40 PM	\$254.04
41067	23001	CH	OV	10/22/2009	10/28/2009 10:45:57 AM	\$271.56

PAYMENT SUMMARY

Working_DB : Database (Access 2007 - 2010) - Microsoft Access

CPEPlanName	FinRptAgeGroup	PmtCode	SvcMo	SubFund	SumOfCost	SumOfServiceUnitCount
PEI_Children	A:00-15 Child	H1D2	01	EPSDT	\$15,450.70	6921
PEI_Children	A:00-15 Child	H1D2	02	EPSDT	\$23,019.25	10303
PEI_Children	A:00-15 Child	H1D2	03	EPSDT	\$35,733.70	16057
PEI_Children	A:00-15 Child	H1D2	04	EPSDT	\$29,439.57	13103
PEI_Children	A:00-15 Child	H1D2	05	EPSDT	\$68,377.90	30769
PEI_Children	A:00-15 Child	H1D2	05	Other Medi-Cal	\$2,141.13	927
PEI_Children	A:00-15 Child	H1D2	06	EPSDT	\$60,030.33	26982
PEI_Children	A:00-15 Child	H1D2	06	Other Medi-Cal	\$1,213.26	554
PEI_Children	A:00-15 Child	H1D2	07	EPSDT	\$1,700.19	751
PEI_Children	A:00-15 Child	H1D2	08	EPSDT	\$12,879.18	5772
PEI_Children	A:00-15 Child	H1D2	09	EPSDT	\$16,669.89	7481
PEI_Children	A:00-15 Child	H1D2	10	EPSDT	\$22,581.86	10294
PEI_Children	A:00-15 Child	H1D2	11	EPSDT	\$14,333.71	6559
PEI_Children	A:00-15 Child	H1D2	12	EPSDT	\$13,130.67	5893
PEI_TAY	A:16-25 Tay	H1D2	01	EPSDT	\$3,152.16	1414
PEI_TAY	A:16-25 Tay	H1D2	02	EPSDT	\$3,154.55	1395
PEI_TAY	A:16-25 Tay	H1D2	03	EPSDT	\$2,805.39	1281
PEI_TAY	A:16-25 Tay	H1D2	04	EPSDT	\$6,220.77	2722
PEI_TAY	A:16-25 Tay	H1D2	04	Other Medi-Cal	\$192.72	88
PEI_TAY	A:16-25 Tay	H1D2	05	EPSDT	\$10,249.13	4541
PEI_TAY	A:16-25 Tay	H1D2	05	Other Medi-Cal	\$556.26	254
PEI_TAY	A:16-25 Tay	H1D2	06	EPSDT	\$9,193.87	4048
PEI_TAY	A:16-25 Tay	H1D2	06	Other Medi-Cal	\$810.30	370
PEI_TAY	A:16-25 Tay	H1D2	07	EPSDT	\$370.11	169
PEI_TAY	A:16-25 Tay	H1D2	08	EPSDT	\$3,832.15	1712
PEI_TAY	A:16-25 Tay	H1D2	09	EPSDT	\$6,303.97	2863
PEI_TAY	A:16-25 Tay	H1D2	10	EPSDT	\$4,862.39	2069
PEI_TAY	A:16-25 Tay	H1D2	11	EPSDT	\$4,716.63	2027
PEI_TAY	A:16-25 Tay	H1D2	12	EPSDT	\$7,309.18	3171

FAQ

Do I need to know MS Access to come to SIFT training?

- No. (But it helps)
- The training will consist of a quick overview, and the rest of the time is spent answering questions
- Note: **SIFT training focuses on the data, not MS Access

When is the next SIFT training?

- It is scheduled upon request. Reporting@DMH.LACounty.Gov
- Training is tailored to the requestor's job functions and technical experience
- Multiple staff are welcomed to attend at once

Where is the training?

- CIOB. 695 S. Vermont Ave, LA 90005
- OR at the requestor's location, pending availability and whether multiple staff are attending

Do I need to prepare anything before the training?

- A list of business/reporting questions for discussion is ideal

What do I need to bring?

- Just an open mind and a notebook

Am I limited to one training?

- No. You can always request another in the future

CONTACT

Who can I contact for information regarding EFT and IS Reports?

- DMH Helpdesk - (213) 351-1335
- Michael Chong – Reporting@DMH.LACounty.Gov

I need an EFT Sign Up Form.

- [HTTP://LACDMH.LACounty.Gov/ISReport](http://LACDMH.LACounty.Gov/ISReport)
(Forms Link)